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1961 SUMMER COURSES

ONTARIO

DEPARTMENT OF EDUCATION

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GENERAL
ANNOUNCEMENT

1961
SUMMER
COURSES

ONTARIO DEPARTMENT OF EDUCATION

ENROLMENT BY SUBJECTS

1960

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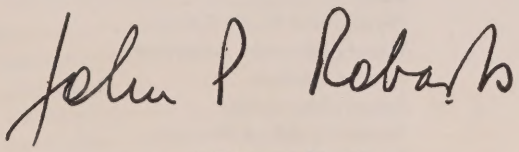
FOREWORD FROM THE MINISTER

Summer courses have traditionally played an important role in the professional advancement of teachers. At Departmental Courses, the newcomer to the profession gains clearer and broader understanding of a specialized field; the more experienced teacher refreshes his knowledge and investigates new ideas.

Last year, 5,868 teachers attended Departmental Summer Courses; more will probably enrol in 1961. Many others will attend university summer schools to work toward graduate standing. This response of the teachers of Ontario is a source of satisfaction to the Department of Education. It is gratifying to know that Ontario teachers are so well aware of the advantages of further study.

It is my hope that many teachers will attend the courses listed in this booklet and that they will return to their schools in September with the satisfaction of success in their summer's work and pride in their improved professional status.



Minister of Education

Toronto, January 1, 1961

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COURSES AND CENTRES

I. If the number of duly qualified teachers who apply for admission is sufficient, the following courses leading to certificates will be provided by the Department of Education from Monday, July 3, to Friday, August 4, inclusive.

1. Art,
   (a) At Toronto,
      (i) Elementary
      (ii) Intermediate, Parts I and II
      (iii) Supervisor's
      (iv) Specialist
   (b) At London,
      Elementary

2. Audio-Visual Methods, at Peterborough, St. Catharines, and Toronto,

3. Auxiliary Education,
   (a) At Toronto,
      (i) Elementary
      (ii) Intermediate
      (iii) Specialist
      (iv) Course for Teachers of Trainable Retarded Children
   (b) At Windsor,
      Elementary

4. Grade 13 Subjects, at Ottawa, Timmins, and Toronto,

5. Guidance,
   (a) At Toronto,
      (i) Elementary
      (ii) Intermediate
      (iii) Specialist
   (b) At Kingston,
      Elementary

6. Industrial Arts, at Toronto,
   (a) Elementary, Parts I and II
   (b) Supervisor's, Parts I and II

7. Junior Education, at Fort William, Morrisburg, and Sault Ste. Marie,

8. Music, at Toronto.
   (a) Vocal (for Elementary Schools)
      (i) Elementary, Type B
      (ii) Intermediate, Type B
      (iii) Supervisor's
   (b) Vocal (for Secondary Schools)
      (i) Elementary, Type A
      (ii) Intermediate, Type A
      (iii) Specialist
   (c) Instrumental
      (i) Elementary
      (ii) Intermediate
      (iii) Specialist

9. Physical and Health Education,
   (a) At Kingston, for women qualified to teach in the secondary schools,
      (i) Intermediate, Type A, Parts I and II
      (ii) Specialist
   (b) At London, for men qualified to teach in the secondary schools,
      (i) Intermediate, Type A, Parts I and II
      (ii) Specialist
   (c) At Hamilton, combined courses for men and women qualified to teach in the elementary schools,
      (i) Elementary, Type B
      (ii) Intermediate, Type B
      (iii) Supervisor's
   (d) At Guelph and Toronto, combined courses for men and women qualified to teach in the elementary schools,
      Elementary, Type B

10. Primary Education, Supervisor's, at Toronto,

11. Primary Methods,
   (a) At Hamilton, Ottawa, Owen Sound, and Toronto, Parts I and II
   (b) At Kenora and Sudbury, Part II only

12. School Librarianship, at Toronto,
   Intermediate, Parts I and II

13. Secondary School Principals, Part I, at Kingston,

14. Teaching English as a Second Language, at Toronto.

II. If the number of duly qualified teachers who apply for admission is sufficient, the Department of Education will provide the following short courses.

15. Art Refresher (July 4 to July 19, inclusive, and July 20 to August 4, inclusive), at Toronto,

16. Music Refresher (July 17 to July 21, inclusive), at Toronto,

17. Physical and Health Education Refresher. For Men (August 21 to August 26, inclusive), at Ontario Athletic Leadership Camp, Lake Couchiching, Longford Mills. For Women (One or more weeks beginning July 3), at Kingston.

NOTE—Three publications of the Department of Education deal with summer courses.

1. The General Announcement of Summer Courses, 1961
   A copy is being sent to each school, with additional copies to the larger schools.

2. The Application Form
   One copy is being sent with each General Announcement and additional copies may be obtained upon application to the Deputy Minister.

3. The Mimeographed Circular regarding each course
   Before making application for admission, each teacher is urged to write to the Deputy Minister for the Mimeographed Circular which gives information regarding the course in which he is interested.

GENERAL INFORMATION

ADMISSIONS

1. The admission requirements for each course are outlined on the following pages. Teaching certificates mentioned are those issued by the Ontario Department of Education.

   Teachers-in-training at the Provincial Teachers' Colleges and the Ontario College of Education and teachers who hold Letters of Standing are eligible for admission to any of the courses for which they are otherwise qualified.

2. Application forms for admission to the courses are to be filled in and mailed to the Deputy Minister, Department of Education, Parliament Buildings, Toronto, along with a Certified Cheque or Money Order for the required fees. Each applicant may take only one course each summer.

3. For the satisfactory organization of the courses, applications should be delivered to the Department on or before May 25, or be mailed to the Department in an envelope bearing a post-mark **not later than May 25.** A late fee of $2.00 will be charged on all applications received after this date. In courses where there is a limited enrolment, late applications will not be considered. Applicants are advised that Letters of Admission may not be mailed from the Department before June 7.

4. If, as a result of the small number of applicants, the Department should decide not to provide a course, applicants for admission thereto will be duly notified.

TRANSPORTATION

Reduced fares will be granted by the Canadian Passenger Association to teachers and dependent members of their families who accompany them, from stations in Canada. The teacher should purchase a one-way ticket at full fare from his home station to the place of the Summer Course and obtain from the ticket agent a standard convention certificate. Upon presentation of this certificate, signed by the Principal of the course, a ticket for the return journey may be purchased at one-half of the regular one-way fare. These reduced rates may be obtained during the three days before the opening of the course and not more than three days after the close of the course, not counting Sundays. Return tickets are valid for 30 days and will permit of stop-overs, but they must be presented within three days of the close of the course.

REGISTRATION

1. All applicants shall present themselves for registration not later than 8.00 a.m. on the first day of the session at the places at which the courses are to be given.

2. In the five-week courses the classes will be organized and the work will begin not later than the morning of the second day. In most of the courses classes will be held during the first morning. In all short courses the work will begin during the morning of the first day.

ATTENDANCE

Since the courses are brief and the work concentrated, regular attendance is required. There is no provision for admitting teachers who are not prepared to attend regularly for the full period of the course.

Since each Summer course is a complete unit designed to occupy the full attention of those attending, it is not possible for a teacher to be admitted to more than one course. The one exception is that Vocal and Instrumental Music courses may be taken together.

FEES

Each teacher admitted to a five-week course will be required to pay a fee of $25.00. The fee for a course lasting two weeks is $10.00 and for a one-week course it is $5.00. The fee for the Secondary School Principals' Course is $50.00. A late fee of $2.00 will be required for all applications which do not reach the Department on or before May 25. Fees must be paid by Certified Cheque or Money Order (made payable to the Treasurer of Ontario) and must be submitted with the application form. No exchange is necessary on cheques. Ex-service men and women are not required to pay registration fees but must submit, with the application form, documentary evidence of honourable discharge from active service.

ACCOMMODATIONS

1. The University authorities in Toronto are prepared to offer accommodation to teachers as follows:

   For men—University Residences—Secretary to the Dean, Devonshire House, University of Toronto; The Bursar, Victoria University; The Bursar, Trinity College; Secretary to the Dean of Men, University College.

   For women—Whitney Hall, Office of the Dean of Women, 79 St. George Street; Annesley Hall and Margaret Addison House, Office of the Dean of Women, Victoria University; St. Hilda's College, The Bursar, Trinity College.

   Teachers are advised to make arrangements for accommodation as early as possible, without waiting for the receipt of their Letters of Admission.

2. The Campus Co-operative Residence Inc., 32 Sussex St., Toronto 5, can provide limited accommodation for men and women.

3. The University authorities in Kingston are prepared to offer accommodation to teachers. Women teachers should address inquiries to the Dean of Women, Queen's University. Men should write to the Manager, Men's Residences, Queen's University.

4. Authorities at the University of Western Ontario are prepared to offer residence accommodation to teachers taking courses at London.

5. The University authorities in Hamilton are prepared to offer accommodation to teachers. Inquiries should be addressed to The Bursar, McMaster University.

6. A list of boarding houses, for teachers taking courses at Hamilton, London, Ottawa or Peterborough, may be obtained from the Secretary of the Teachers' College concerned. Letters in this connection should be addressed: The Secretary, Teachers' College, Hamilton (London, Ottawa, Peterborough), Ontario.

7. At the Ontario Agricultural College in Guelph, some students may obtain lodgings in residence; lists of rooming houses will be available for the others. All may obtain board at the college.

DETAILS OF COURSES

Art

ELEMENTARY

The elementary course is offered in both London and Toronto. To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario.

To enrol in this course no previous special training in art or crafts is necessary.

The course is offered so that teachers may have a broad survey of art and crafts activities in relation to general education. It will aid prospective specialists in art and crafts work to discover their particular abilities and in the future to select courses leading to the advanced certificates.

Those enrolled will be offered a wide choice of activities and units of study. Individual problems of the students will receive attention.

Students will complete several examples of art and crafts work and the integration of this work with other school activity will be stressed. Discussions of contemporary thought in philosophy, psychology and pedagogy connected with art and crafts will be held for those who are interested. Outstanding specialists in various fields of art will lecture on their particular fields, while the core work of the course will be guided by teachers who have had outstanding success in teaching in the ordinary classroom situation.

A candidate who, in the opinion of the staff of the summer course, shows an intelligent insight into the use of art and crafts in general education and a reasonable technical skill in the manual work completed in the course will be granted an Elementary Art Certificate.

INTERMEDIATE, PART I

This and subsequent Art Courses described below are offered only in Toronto. To this course may be admitted an applicant who holds the Elementary Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Teachers will continue to explore the various media and techniques with which they dealt in the elementary course. Some specialization in both art and crafts will be expected and artists and craftsmen will assist teachers to achieve greater proficiency in their chosen work. Those enrolled in this

course are advised to attend a series of lectures dealing either with recent developments related to art teaching or with trends connected with design.

Students who complete the work of Part I of the Intermediate Art Course satisfactorily will be given a statement to this effect.

INTERMEDIATE, PART II

To this course may be admitted a student who holds a letter for Part I of the Intermediate Art Course or who submits evidence of the successful completion of a course the Minister deems equivalent to the Intermediate Art Course Part I.

This course will be a continuation of the work taken in Part I of the Intermediate Art Course. Students who complete the course satisfactorily will receive an Intermediate Art Certificate.

SUPERVISOR'S

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and an Intermediate Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Candidates for the Supervisor's Certificate in Art will be required to demonstrate an intelligent insight into the use of art and crafts in general education, a reasonable technical skill in the manual work completed in the course, ability in two-dimensional and three-dimensional work, and a knowledge of historical trends in design.

SPECIALIST

To this course may be admitted an applicant who

(a) holds a certificate or a Letter of Standing qualifying him to teach in a high or continuation school or a collegiate institute; and

(b) holds an Intermediate Art Certificate.

Candidates for the Specialist Certificate in Art will be required to demonstrate a reasonable degree of ability in the execution of both art and crafts. They must also have a knowledge of trends in design and of recent thought in pedagogy, psychology and philosophy connected with art and crafts and specifically related to teaching in secondary schools.

NOTE 1—An Orientation Bulletin describing the general procedure followed and the units of work offered will be sent early in June to each teacher who has been admitted to an Art Course.

NOTE 2—Each teacher enrolled in an Art Course will be asked to pay an additional $5.00 fee for supplies and for the purposes of the students' organization.

REFRESHER

Two refresher courses will be offered in Toronto:

The first course will open on July 4 and close on July 19; the second will open on July 20 and close on August 4. To either or both of these courses may be admitted an applicant who holds at least an Intermediate Art Certificate. Students may elect any of the units of work for study during the course.

Audio-Visual Methods

To this course may be admitted an applicant who holds a certificate or a Letter of Standing valid in an elementary or secondary school in Ontario.

The Audio-Visual Methods course is planned to train teachers in the skilful use of the newer teaching aids. Experienced teachers, with proven leadership in the Audio-Visual field, serve as instructors and will demonstrate approved methods of using films, filmstrips, radio broadcasts, the feltboard, and all types of non-projected aids.

Demonstration lessons stress approved methods of using Audio-Visual aids in all grades and subjects. Those enrolled will have an opportunity to become thoroughly familiar with the latest films available from the Visual Education Branch, and will evaluate new filmstrips recently produced. Training in the operation of film projectors, tape recorders, filmstrip, opaque and overhead projectors will be provided. Practical assignments are completed in workshop periods under skilled instructors.

An Audio-Visual Methods Certificate will be granted to those who complete the course successfully.

EQUIPMENT

1. Teachers are requested to bring to this Course:
   (a) A minimum of fifteen flat, unmounted pictures approximately 10″ x 15″, suitable for workshop training in mounting and filing procedures.
   (b) Material suitable for one stencil or one master sheet.
   (c) Material suitable for a bulletin board display and group lesson assignment demonstration, preferably samples of work done by pupils.
   (d) Scissors, felt pen, ruler (optional — 3″ magnetic tape reel for tape recorder).
2. Teachers are advised to make a survey of Audio-Visual aids in their own schools prior to registration. This survey should include the *make and type* of sound film projector, filmstrip projector, tape recorder, P.A. system, and duplicator.
3. Camera equipment (Optional).

Auxiliary Education

Summer Courses in Auxiliary Education will be held at Toronto and Windsor. At the latter centre, the elementary course with options 104 and 105 will be offered.

ELEMENTARY

To the elementary course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in the schools of Ontario and submits evidence of two years of successful teaching experience, at least one of which has been in the schools of Ontario, certified by the school inspector concerned.

The course leading to the Elementary Auxiliary Education Certificate consists of three compulsory subjects.

11—Principles and Philosophies of Auxiliary Education
12—Introduction to Testing
13—Instructional Techniques in Core Subjects

and one of the following options. (The option desired must be indicated on the Application Form.)

100—Limited Vision
101—Orthopaedic
*102—Auxiliary Work in Secondary Schools
103—Home Instruction
*104—Introduction to Remedial Work
*105—Opportunity Class
*106—Speech Correction
107—Deaf and Hard of Hearing
*108—Education of Gifted Children

* These options will be offered in 1961.

INTERMEDIATE

To the intermediate course may be admitted an applicant who holds an Elementary Auxiliary Education Certificate.

The course leading to the Intermediate Auxiliary Education Certificate consists of two compulsory subjects:

21—Administration and Interpretation of Individual Mental Tests
22—Mental Health and Child Study

and one of the following options *not previously taken.* (The option desired must be indicated on the Application Form.)

100—Limited Vision
101—Orthopaedic
*102—Auxiliary Work in Secondary Schools
103—Home Instruction
*104—Introduction to Remedial Work
*105—Opportunity Class
*106—Speech Correction
107—Deaf and Hard of Hearing
*108—Education of Gifted Children

OR one of the following, *provided the prerequisite option has been taken.*

*204—Diagnostic and Remedial Work
*205—Opportunity Class
*206—Speech Correction
207—Deaf and Hard of Hearing

For 204 to 207 the prerequisite option is 104 to 107.

* These options will be offered in 1961.

SPECIALIST

To the specialist course may be admitted an applicant who holds an Intermediate Auxiliary Education Certificate.

The course leading to a Specialist Certificate in Auxiliary Education consists of two compulsory subjects.

31—Administration and Interpretation of Individual Mental Tests
32—Administration and Supervision of Auxiliary Education Services

Each teacher will be assigned a pupil in need of speech training, or remedial work, or a special program. The teacher will diagnose the difficulty and conduct a program of instruction.

The three requirements for a Specialist Certificate in Auxiliary Education are as follows:

(a) an official letter stating that the course has been completed successfully;

(b) a detailed description of field work approved by the Provincial Director of Auxiliary Education Services, and submitted not earlier than six months following the completion of the course;

(c) successful experience in the field of Auxiliary Education, certified by the Superintendent of Special Services, the Provincial Director of Auxiliary Education Services, and the inspector concerned.

COURSE FOR TEACHERS OF TRAINABLE RETARDED CHILDREN

If the number who apply is sufficient, the Department of Education will offer a course for teachers and prospective teachers of trainable retarded children in classes operated by parents' groups. The course will be held in conjunction with the Auxiliary Education Summer Course in Toronto. Application forms are obtainable from the Auxiliary Education Services, Department of Education, 559 Jarvis Street, Toronto 5.

Commercial Subjects

The courses and supplemental examinations leading to Certificates in Commercial Subjects are now being offered by the Ontario College of Education. For further information, applicants should write to the Ontario College of Education, 371 Bloor Street West, Toronto.

Grade 13 Subjects

1. Summer courses will be offered in some of the subjects of Grade 13 at Toronto, Ottawa and Timmins. If there are sufficient applicants the following subjects will be offered.

   (a) At Toronto: English Composition, English Literature, Geography, History, Algebra, Geometry, Trigonometry and Statics, Physics, Chemistry, Botany, Zoology, French Authors, French Composition, Latin Authors, and Latin Composition.

(b) At Ottawa: English Composition, English Literature, History, Algebra, Geometry, Trigonometry and Statics, Special French Literature, and Special French Composition, Latin Authors and Latin Composition.

(c) At Timmins: English Composition, English Literature, History, Algebra, Geometry, Special French Literature, and Special French Composition.

The number of papers a candidate may take will be limited to two, except in the case of English Composition or Special French Composition, which may in some cases be taken in addition to two other papers.

As the nature of the work will be very intensive, prospective applicants are advised to consult their local Secondary School Principals regarding material to be studied and to make whatever preparation is possible before the courses begin. For details regarding examinations see page 26.

2. To this course may be admitted a candidate who

(a) holds

(i) a teaching certificate or a Letter of Standing valid in the elementary or secondary schools of Ontario, or

(ii) a teaching certificate valid in the schools of any other part of the Commonwealth of Nations; or

(b) is a member of a religious organization which is engaged in teaching in Ontario; or

(c) has completed successfully

(i) the requirements for admission to the Completing Year of the In-service Course at a Teachers' College other than the University of Ottawa Teachers' College, or

(ii) the requirements for admission to the five-week Summer Session, Third Year, of the In-service Course at the University of Ottawa Teachers' College, or

(iii) the first year of the Two-year Course at a Teachers' College other than the University of Ottawa Teachers' College; or

(d) has taught for at least five months in the elementary schools of Ontario during the preceding school year under a Letter of Permission issued by the Minister to a school board on his behalf.

In addition to the applicants mentioned above, there may be admitted a limited number of teachers of Grade 13 classes who may wish to take one or two subjects for review purposes. Such teachers are reminded that the course of study, and hence the prescription in English and languages, will be those for the school year 1960–61.

Guidance

ELEMENTARY

1. To the elementary course may be admitted an applicant who

(a) holds a certificate or a Letter of Standing qualifying him to teach in the schools of Ontario, and

(b) submits evidence of two years of successful teaching experience, at least one of which shall have been in the schools of Ontario, certified by the school inspector concerned.

2. The course leading to the Elementary Guidance Certificate will include the following subjects.
   (a) Principles and Techniques of Guidance
   (b) Tests and Measurements
   (c) Group Work in Guidance
3. A candidate who attends the course regularly, completes satisfactorily the required term work, and passes the final examinations, will be granted an Elementary Guidance Certificate.

INTERMEDIATE

1. To the intermediate course may be admitted an applicant who holds an Elementary Guidance Certificate.
2. The course leading to the Intermediate Guidance Certificate will include the following subjects.
   (a) Counselling
   (b) Mental Health and Child Study
   (c) Organization and Administration of Guidance, and Elementary Statistics
3. A candidate who attends the course regularly, completes satisfactorily the required term work, and passes the final examinations, will be granted an Intermediate Guidance Certificate.

SPECIALIST

1. To the specialist course may be admitted an applicant who holds an Intermediate Guidance Certificate.
2. The course leading to a Specialist Certificate in Guidance will include the following subjects.
   (a) Adolescent Personality and Mental Health
   (b) Research and Statistics
   (c) School Guidance Services and the Community
3. The three requirements for a Specialist Certificate in Guidance are as follows:
   (a) an official letter stating that the course has been completed successfully; and
   (b) an original study in the field of Guidance approved by the Provincial Director of Guidance Services, and submitted not earlier than six months following the completion of the course; and
   (c) successful experience in the field of Guidance, certified by the Superintendent of Special Services, the Provincial Director of Guidance Services, and the inspector concerned.

NOTE—Students in Kingston will be required to pay the same fee for social and athletic purposes as is paid by students who are enrolled in summer courses offered by Queen's University.

High School Assistant's Certificate, Type B

The eight-week course by which successful elementary school teachers may become qualified as secondary school teachers is now offered as one of the Ontario College of Education courses.

For information regarding this course, teachers should write to The Registrar, Ontario College of Education, 371 Bloor Street West, Toronto.

Home Economics

The courses leading to certificates in Home Economics are now offered as Ontario College of Education courses. For information regarding these courses, teachers should write to The Registrar, Ontario College of Education, 371 Bloor Street West, Toronto.

Industrial Arts

ELEMENTARY

This course is intended to provide training for teachers of industrial arts and to assist regular grade teachers and auxiliary-class teachers in gaining knowledge of hand-work and crafts which will be useful in their work.

The course consists of two summer sessions of 175 hours each. Part I shall be taken before Part II. Both parts will be offered in 1961.

To Part I may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario.

An applicant who has completed satisfactorily Part I of this course, or Part I of the course leading to the former Type B certificate, may be admitted to Part II of this course.

An applicant who has completed successfully Part II of the course will receive an Elementary Industrial Arts Certificate.

SUPERVISOR'S

This course consists of two summer sessions of 175 hours each. Part I shall be taken before Part II. Both parts will be offered in 1961.

To Part I may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who

(a) holds an Elementary Industrial Arts Certificate, Type B, or

(b) completed satisfactorily Part II of the Elementary Industrial Arts Course in 1959.

To Part II may be admitted a teacher who holds a Certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who

(a) obtained an Elementary Industrial Arts Certificate in 1959 or 1960,

(b) holds an Elementary Industrial Arts Certificate, Type A, or

(c) has completed Part I of the Supervisor's course.

An applicant who has completed successfully Part II of the course will receive an Interim Supervisor's Certificate in Industrial Arts.

NOTE 1—Applicants will be required to pay $1.00 for the use of the social committee. This will be collected on registration.

NOTE 2—A teacher of industrial arts for grades 7 and 8, who teaches industrial arts in an elementary school less than 12 hours each week, shall hold a Certificate or Letter of Standing qualifying him to teach in an elementary school in Ontario and the new Elementary Industrial Arts Certificate, or the Elementary Industrial Arts Certificate, Type B, or standing in Part II of the Elementary Industrial Arts Course offered in 1959.

NOTE 3—A full-time teacher of industrial arts in an elementary school shall hold a Certificate or a Letter of Standing valid in an elementary school in Ontario and an Interim Supervisor's Certificate in Industrial Arts or an Intermediate Industrial Arts Certificate.

OTHER INDUSTRIAL ART COURSES

The Ontario College of Education is offering summer courses for teachers of industrial arts in secondary schools. Information about these courses should be secured from the Secretary at 371 Bloor Street West, Toronto.

Junior Education

(GRADES 4, 5, AND 6)

This course, leading to the Certificate in Junior Education, will include lectures and group discussions related to the pupils and programme of the Junior Division (Grades 4, 5, 6), with special attention to English, Arithmetic, Social Studies, Natural Science, and Health. To the course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who submits evidence of two years of successful teaching experience, at least one year of which shall have been in the elementary schools of Ontario, certified by the inspector concerned. Each applicant must furnish proof of teaching experience by having his inspector sign the appropriate statement on page two of the Summer Course Application Form.

Music

Courses for teachers of vocal and instrumental music are being offered at Toronto.

VOCAL (for Elementary Schools)

(1) Elementary, Type B. To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in the elementary schools of Ontario or who holds the equivalent of Grade 12 standing and has had musical training satisfactory to the Provincial Director of Music.

NOTE—In 1962 and subsequent years, a person who desires admission to the Elementary, Type B, course in Vocal Music will be required to hold a teaching certificate valid in the elementary schools of Ontario.

(2) Intermediate, Type B. To this course may be admitted an applicant who holds the Elementary, Type B, Certificate, or who submits evidence of successful completion of an equivalent course.

(3) Supervisor's. To this course may be admitted an applicant who holds the Intermediate, Type B, Certificate, or who submits evidence of successful completion of an equivalent course.

REFRESHER COURSE

The refresher course in music will begin on Monday, July 17 and last for five days. The course will consist of morning lectures by members of the summer school staff, and afternoon sessions to examine new teaching materials and to discuss special problems in elementary school vocal music.

This refresher course is open to applicants who hold a Supervisor's Certificate in Vocal Music.

VOCAL (for Secondary Schools)

(1) Elementary, Type A. To this course may be admitted an applicant who is qualified to teach in the secondary schools of Ontario or holds the equivalent of Grade 12 standing and has had musical training satisfactory to the Provincial Director of Music.

NOTE—In 1962 and subsequent years, an applicant for admission to this course will be required to hold standing in eight, and possibly nine, Grade 13 papers including English Composition and English Literature, in addition to music training satisfactory to the Provincial Director of Music.

(2) Intermediate, Type A. To this course may be admitted an applicant who holds the Elementary, Type A, Certificate, or who submits evidence of satisfactory completion of an equivalent course.

(3) Specialist. To this course may be admitted an applicant who holds the Intermediate, Type A, Certificate or who submits evidence of satisfactory completion of an equivalent course.

NOTE—An applicant who was admitted to the Elementary Vocal, Type A, Course in 1945 or later, is advised that, before being admitted to the Specialist Course, he must hold, in addition to the Intermediate Certificate—

one of

(i) The degree of Bachelor of Music of the University of Toronto,

(ii) The degree of Bachelor of Arts obtained in the honour course in Music at the University of Toronto,

(iii) The Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto,

(iv) The Associate Teacher's Diploma of the Western Ontario Conservatory of Music,

(v) The Music Graduate in Pedagogy Diploma of the University of Western Ontario,

(vi) The Diploma of Fellow of the Canadian College of Organists,

(vii) The Diploma of Fellow of the Royal College of Organists,

(viii) The Grade 5 Certificate in Theory of the Royal Conservatory of Music of Toronto (or its equivalent) and any one of

The Diploma of Licentiate of the Royal Schools of Music, London, England,

The Diploma of Licentiate of the Trinity College of Music, London, England,

The Diploma of Associate of the Royal College of Music, London, England.

INSTRUMENTAL

(1) Elementary. To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in the elementary or secondary schools of Ontario or who holds the equivalent of Grade 12 standing.

(2) Intermediate. To this course may be admitted an applicant who holds the Elementary Certificate or who submits evidence of successful completion of an equivalent course.

(3) Specialist. To this course may be admitted an applicant who holds the Intermediate Certificate or who submits evidence of successful completion of an equivalent course. See also note below.

NOTE 1—An applicant who was admitted to the Elementary Instrumental Course in 1945 or later, is advised that before being admitted to the Specialist Course he must hold, in addition to the Intermediate Certificate, one of the degrees, certificates or diplomas listed in the Note above.

NOTE 2—In 1962 and subsequent years, a candidate for admission to the Elementary Course in Instrumental Music will be required to hold a basic teaching certificate valid in the elementary schools if he wishes to teach Instrumental Music in an elementary school. If he wishes to teach music in a secondary school, he will be required to hold standing in eight, and possibly nine, Grade 13 papers including English Composition and English Literature, in addition to musical training satisfactory to the Provincial Director of Music.

Students admitted to the music course will be required to participate in the Summer School Choir, including one evening performance. Each applicant will submit with the application form, a statement as to which section of the choir (soprano, alto, tenor, bass) his or her voice will best suit.

Physical and Health Education

SECONDARY SCHOOL COURSES

Separate courses will be offered for men and women. The women's course will be at Queen's University, Kingston. The men's course will be at Thames Hall, University of Western Ontario, London.

These courses will lead to the following certificates.

INTERMEDIATE, TYPE A

The course leading to an Intermediate Physical and Health Education Certificate, Type A, consists of two summer sessions (Intermediate, Parts I and II).

An applicant for admission to the course shall hold a certificate qualifying him to teach in a high or continuation school or a collegiate institute.

Where an applicant holds an Interim or Permanent Elementary Physical and Health Education Certificate, Type A, granted under former regulations, he may be admitted to the second summer session (Intermediate Part II).

SPECIALIST

To this course may be admitted an applicant

(a) who holds an Interim High School Assistant's Certificate, Type B, or a Permanent High School Assistant's Certificate, and an Intermediate Physical and Health Education Certificate, Type A, and who has taught for a period of at least one year in a secondary school in Ontario, or in Grade 9 or 10 of a public or separate school in Ontario, or

(b) who holds an Interim High School Assistant's Certificate, Type B, or a Permanent High School Assistant's Certificate, and a Supervisor's Certificate in Physical and Health Education, and who passes the qualifying examinations held at the beginning of the course.

REFRESHER COURSES

WOMEN

Women teachers who hold the Specialist Certificate in Physical and Health Education are eligible to attend the summer course at Queen's University and enrol in those courses best suited to their needs. Such teachers must apply in the regular manner and register along with the regular students at the opening of the course. Students taking the Refresher Course may study one or more subjects and remain at the course for one or more weeks. The fee for this Refresher Course shall be five dollars.

MEN

Men teachers who are heads of Departments of Physical Education in secondary schools are eligible to attend the summer course at The Ontario Athletic Leadership Camp, Longford Mills. The course will be held from August 21 to August 26, inclusive, and will deal with the following: Organization and Administration, Health Education, Supervisory Duties, Problems in Physical Education programmes. The registration fee will be $5.00. The food and lodging cost will be $3.00 per day.

EQUIPMENT

All students in the Physical and Health Education Courses are required to wear the prescribed uniforms in practice classes. The approximate cost of a uniform is $10.00 for the women and $6.00 for the men. Printed instructions concerning this matter will be given out upon registration.

NOTE 1—Each applicant will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course. Final registrations will not be accepted and students will not be permitted to take part n the course until this condition has been fulfilled. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

NOTE 2—Students in Kingston and London will be required to pay the same fee for social and athletic purposes as is paid by students who are enrolled in summer courses offered by Queen's and Western Universities.

ELEMENTARY SCHOOL COURSES

Combined courses for elementary school men and women teachers will be offered at Hamilton, Guelph and Toronto. Courses offered in Hamilton are as follows: Elementary, Type B; Intermediate, Type B; and Supervisor's. At Guelph and Toronto the Elementary Type B course only will be offered.

ELEMENTARY, TYPE B

To this course may be admitted an applicant who holds a certificate or a Letter of Standing valid in an elementary school in Ontario.

INTERMEDIATE, TYPE B

To this course may be admitted an applicant who holds the Elementary Physical and Health Education Certificate, Type B.

SUPERVISOR'S

To this course may be admitted an applicant who holds an Intermediate Physical and Health Education Certificate, Type B.

EQUIPMENT

All students in the Physical and Health Education Courses are required to wear the prescribed uniforms in practice classes. The approximate cost of each uniform is $10.00 for the women and $6.00 for the men. Printed instructions concerning this matter will be given out upon registration.

NOTE 1—Each applicant will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course. Final registrations will not be accepted and students will not be permitted to take part in the course until this condition has been fulfilled. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

NOTE 2—Students in the Hamilton Physical and Health Education Courses for elementary school teachers will be required to pay the same fee for social purposes as is paid by students who are enrolled in summer courses offered by McMaster University.

NOTE 3—In 1962 and subsequent years, the course for the Intermediate Certificate will be divided into two parts and successful attendance at two summer courses after completion of the Elementary Course will be required to qualify for the Intermediate Certificate. An applicant for admission to the Supervisor's Course will be required to submit evidence of at least five years of successful teaching experience, as certified by the inspector concerned, in an elementary school. This experience must include the teaching of Physical Education for at least one year in each of any two divisions of the elementary school (Primary, Junior, Intermediate).

Primary Education, Supervisor's

This course, leading to the Supervisor's Certificate in Primary Education, will offer advanced training for teachers or supervisors for the Primary Division. To the course may be admitted a teacher who

(a) holds Primary Methods Certificates (Part I and Part II), and

(b) submits evidence of at least five years of successful teaching experience, at least three years of which shall have been in Grades 1, 2, or 3, of an elementary school in Ontario, certified by the inspector concerned.

The course will include lectures, group discussion, and workshop activities related to the philosophy, psychology, and instructional programme of the Primary Division.

Each applicant for admission to this course will be required to have her inspector certify, by signing the appropriate statement on page two of the Summer Course Application Form, that she has had the necessary teaching experience.

Primary Methods

PART I. The course leading to the Primary Methods Certificate, Part I, consists of one summer course which deals with special educational psychology, administration, methods and activities in Kindergarten and with a "Readiness for Grade 1" programme.

PART II. The course leading to the Primary Methods Certificate, Part II, consists of one summer course which deals with special educational psychology, administration, methods and activities in the Primary Division (Grades 1, 2, 3).

To either part may be admitted an applicant who holds a certificate or a Letter of Standing valid in the elementary schools of Ontario. Either course may be taken first.

NOTE—Students who enrol in a Primary Methods summer course will be required to pay a small fee for social events. The amount of the fee will be determined by the student body.

School Librarianship

INTERMEDIATE, PART I

This course will offer basic training for teachers who will serve as secondary school librarians. It will include School Library Administration, The Library Collection, Classification and Cataloguing, as related to school libraries.

To this course may be admitted a teacher who

(a) holds an Interim High School Assistant's Certificate, Type B, or a Permanent High School Assistant's Certificate; and

(b) submits evidence of at least one year of successful teaching experience in a secondary school in Ontario, certified by the inspector concerned.

A teacher who completes the course satisfactorily will be given a statement to this effect. Enrolment is limited.

INTERMEDIATE, PART II

This course will continue the training offered in Part I and also offered in the former Elementary Course. It will include Classification and Cataloguing,

Basic Books for the school library, and School Library Administration.

To this course may be admitted a teacher-librarian who

(a) holds an Elementary Certificate in School Librarianship, or its equivalent; and

(b) has a successful record in administering a high school library.

A teacher-librarian who completes the course satisfactorily will be granted an Intermediate Certificate in School Librarianship. Enrolment is limited.

Secondary School Principal's Course

THIRD COURSE—FIRST SESSION

To this course may be admitted a candidate who has met the admission requirements outlined in the Memorandum to Principals of Secondary Schools 1960–61: 25 dated October 20, 1960, re the secondary school principal's course, third course, first session, and who has passed the oral examination.

Candidates are required to obtain an official Departmental summer course application form and to file this completed form with the Deputy Minister of Education.

The candidate who completes the first and second sessions of this course satisfactorily and who, on September 1, 1962, holds a position as a Principal or Vice-Principal, will be granted a Secondary School Principal's Certificate. A candidate who does not hold either of these positions will be granted an Interim Secondary School Principal's Certificate valid in a secondary school for five years from the date of issue.

The registration for the first session of the course will be limited to 75 candidates.

Teaching English as a Second Language

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario. It is designed for teachers who are supervising or teaching evening classes in English and citizenship for adult newcomers in Ontario.

The course is intended to help such supervisors and teachers improve their efficiency by

(a) learning of the latest developments in the science of linguistics as they affect the teaching of a second language;

(This will be presented by a competent instructor in linguistics and will be designed to illustrate through lectures and exercises those aspects of learning English that involve the structure and phonology of the language.)

(b) improving their teaching techniques;

(Lectures and demonstrations will be given by a specialist in techniques and methods of teaching English as a second language. Each teacher will be required to do a minimum of six hours of practice teaching in evening classes.)

(c) increasing their understanding of the problems involved in learning a foreign language;

(Participants will spend some time learning a foreign language in a course designed to dovetail with the method and content of the other sections of the curriculum.)

(d) developing co-operatively the most effective approaches to the problems of grading, testing, supervising, and administering classes for newcomers;

(This will be done through lectures and informal workshops.)

(e) learning to appreciate the sociological and psychological problems facing the newcomers in learning English, and in adjusting themselves to the realities of their new life in Canada.

(Some time will be spent in examining the cultural implications of language learning by adults who have moved from one cultural environment into another, and who are faced with the necessity of making a number of social and psychological adjustments.)

Students who complete this course satisfactorily will be granted a Certificate in Teaching English as a Second Language.

EXAMINATIONS

Summer Course Examinations

1. Examinations for certificates will be held at the close of each summer course at the centres of instruction. Applications for admission to these examinations shall be made to the principal, from whom time-tables may be obtained.
2. No fees are charged for these examinations.
3. To qualify for admission to these examinations, each candidate shall have been duly admitted to a summer course, shall have attended regularly, and shall have completed satisfactorily the work of the course.

Appeals

A candidate who fails at the summer course examination for a certificate may have his case reconsidered if, within two weeks after the announcement of the results, his appeal, with the required fee of $2.00, and a statement of the grounds upon which it is based, is lodged with the Deputy Minister. The fee will be refunded if the appeal is sustained.

August Departmental Examinations in Grade 13 Subjects

(1) Departmental examinations in Grade 13 subjects will be held in the Teachers' Colleges at Fort William, Hamilton, North Bay, Ottawa, Peterborough, Stratford, and Toronto Teachers' College at 951 Carlaw Avenue, but not at Lakeshore Teachers' College in New Toronto; in the University of Ottawa Teachers' College, Ottawa; and at — Haileybury, the Convent; Kenora, the High School; Kingston, Kingston Collegiate Vocational Institute; London, Central Collegiate Institute; Owen Sound, Collegiate and Vocational Institute; Pembroke, Collegiate Institute; Sault Ste. Marie, Central Public School; Sudbury, Prince Charles Public School; Timmins, High and Vocational School; Windsor, Hon. W. C. Kennedy Collegiate Institute. Additional centres may be provided in the districts of Northern Ontario if the number of applicants warrants their establishment. Question papers will be provided in Grade 13 English (Literature and Composition), Geography, History, Algebra, Geometry, Trigonometry and Statics, Physics, Chemistry, Botany, Zoology, Latin (Authors and Composition), French (Authors and Composition), French for French-speaking candidates (Literature and Composition), German (Authors and Composition), Spanish (Authors and Composition). Full information, including forms of application and copies of the time-table, may be obtained from the Deputy Minister on or about July 4. The examinations will begin on Saturday, August 19.

(2) A candidate for the August examinations shall

(a) hold

(i) a teaching certificate or a Letter of Standing valid in the elementary or secondary schools of Ontario, or

(ii) a teaching certificate valid in the schools of any other part of the Commonwealth of Nations; or

(b) be a member of a religious organization which is engaged in teaching in Ontario; or

(c) have completed successfully

(i) the requirements for admission to the Completing Year of the In-service Course at a Teachers' College other than the University of Ottawa Teachers' College, or

(ii) the requirements for admission to the five-week Summer Session, Third Year, of the In-service Course at the University of Ottawa Teachers' College, or

(iii) the first year of the Two-year Course at a Teachers' College other than the University of Ottawa Teachers' College; or

(d) have taught for at least five months in the elementary schools of Ontario during the preceding school year under a letter of permission issued by the Minister to a school board on his behalf; or

(e) require standing in one or more grade 13 papers in order to obtain admission to the One-year Course at an Ontario Teachers' College or to a one-year course at the University of Ottawa Teachers' College to which he has made application for admission to the September next following; or

(f) submit evidence that he holds an honourable discharge from active service in Her Majesty's forces, and that he has attended an Ontario university for at least one year but requires standing in one or more grade 13 papers to complete the admission requirements for his university course.

NOTE 1—A candidate will not be admitted to the August examinations under (e) unless his application for admission to Teachers' College has been received by the Deputy Minister, Department of Education, Parliament Buildings, by July 15. It is not necessary to withhold the application until the Grade 13 Certificate from the June examinations has been received. This certificate may be forwarded at a later date to complete the application.

NOTE 2—Where a candidate who was admitted to the August examinations under clause (e) does not attend

(i) the One-Year Course at a Teachers' College, or

(ii) the Elementary-School Teacher's Certificate Course or the Deferred Elementary-School Teacher's Certificate Course at the University of Ottawa Teachers' College,

during the full school year immediately following the examination, the Minister shall cancel his statement of grade 13 standing, under clause e of subsection 1 of section 11 of the Act.

NOTE 3—Re Appeals. There shall be no appeal with respect to the results of an August examination.

NOTE 4—The Regulations for Grade 13 Departmental Examinations have been amended to provide for the discontinuance of the August Examinations after 1961. Accordingly all those who might be interested should be informed that there will be no August Examinations in 1962 or in subsequent years.

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